

PHOTO WALK TERMS AND CONDITIONS

1. BOOKINGS & CANCELLATIONS POLICY

1.1 Photo Walk Bookings

- All Photo Walk Bookings must be made in advance. We advise against turning up on the day as sessions may already be at full capacity or may have been cancelled or postponed at short notice.
- Those clients that have paid for a place on the Photo Walk will always be given priority.
- Bookings can be made online through our secure booking system run by Cognito Forms and Stripe Payments. A place can also be reserved over the phone. In these situations an invoice will be sent out. The place will be reserved for 24 hours or until the invoice has been paid. If the invoice has not been paid within 24 hours of it being issued, the reservation will be cancelled.
- The ability to book Photo Walks will be terminated when the maximum number of 6 has been reached. A notification of a walk being at capacity will be posted on the Flat Capped Photographer's website.

1.2 Photo Walk Cancellations

- A place on a Photo Walk may be cancelled up to 48 hours before the event. In these cases a full refund or a transfer onto an alternative session will be offered. If the offer of a transfer is taken the participant must select an alternative Photo Walk scheduled within a month of their cancellation.
- Any Photo Walk cancellation made 48 hours or less before an event will not receive an offer of a refund or transfer.
- If a Photo Walk is cancelled by The Flat Capped Photographer a full refund or a transfer to another session will be offered. If the offer of a transfer is taken, the participant must select an alternative Photo Walk scheduled within a month of the cancelled session.

- Sessions will be cancelled by The Flat Capped Photographer if fewer than two bookings have been made.

1.3.1 Photo Walk Gift Vouchers

- All Photo Walk Gift Vouchers must be paid for in advance. Vouchers will not be valid if a payment has not been received.
- Gift Vouchers are valid for one year from the month of purchase.
- Gift Vouchers must be redeemed through the website or over the phone.
- The client must bring their voucher on the day of the event for validation by the Photo Walk tutor.
- If a client cancels a pre-redeemed Gift Voucher they must select an alternative Photo Walk scheduled within a month of the cancelled session.

1.3.2 Bespoke 1to1 Gift Vouchers

- All Photo Walk Gift Vouchers must be paid for in advance. Vouchers will not be valid if a payment has not been received.
- Gift Vouchers are valid for one year from the month of purchase.
- Bespoke 1to1 Gift Vouchers must be redeemed over the phone or via email correspondence.
- The client must bring their voucher on the day of the event for validation by the Flat Capped Photographer.
- If a client cancels a pre-redeemed Gift Voucher they must select arrange an alternative date within a month of the cancelled session.

1.4 Photo Walk Holidays

- All places on Photo Walk Holidays must be booked in advance and prior to the deadline stated on the Flat Capped Photographer's Website.
- A holiday may be cancelled by The Flat Capped Photographer if fewer than 5 participants have booked places. Clients who have already made bookings will be notified of such a cancellation by the booking deadline, stated on the Flat Capped Photographer's website. A full refund will be issued in such cases.
- Cancellations will be taken for pre-booked places on Photo Walk Holidays by the booking deadline. In these situations a client will be offered a full refund.
- If a place is cancelled after the deadline no refund will be offered.

2. HEALTH AND SAFETY POLICY

2.1 Photo Walk Health and Safety

The Flat Capped Photographer and Yorkshire Photo Walks will not be held responsible for any damage to personal property or injury sustained before, during or after a Photo Walk.

- Clients must ensure that their photographic equipment is kept safe and secure at all times.
- Clients will be given a health and safety briefing before each session. It is down to the client to adhere to this for their own safety.
- The Flat Capped Photographer is a qualified First Aider.
- Please take note of the difficulty ratings stated on the Flat Capped Photographer's website. A detailed explanation of the difficulty ratings can be found by clicking on the question mark icons on the Photo Walk Fact File page on the website.
- Abusive or inappropriate language or behaviour on a Photo Walk will not be tolerated. Anyone causing a nuisance will be asked to leave.

- All clients are asked to be considerate when setting up equipment. Please think of others and do not block anyone's view.

2.3 Meeting Points and Vehicles

- All Photo Walk meeting points will have access to parking facilities. Sometimes a car share system will be put in place if the location of a Photo Walk is less accessible. A notification of this will be included on the Photo Walk Fact File.
- It is down to each individual to park in a safe place at the meeting point, paying consideration to other car park/road users.
- If a meeting point is at a Pay and Display Car Park it is up to the client to bring the correct change.
- Yorkshire Photo Walks will not be held responsible for any parking infringements or damage caused to a vehicle before, during or after a Photo Walk.
- The nearest toilet facilities will be included on the Photo Walk Fact File. Please note that not all meeting points will have access to toilets.
- Clients are advised to arrive at the Photo Walk meeting point in good time. Sessions start promptly at the time stated on the website and Photo Walk Fact File.
- If a client arrives late to a Photo Walk it is their responsibility to catch up with the group.

2.3 Smoking

Smoking is not permitted at any point during a Photo Walk.

2.4 Dogs

Dogs are not permitted on any Photo Walk.

3. PHOTO WALK AFTER CARE AND PRIVACY POLICY 3.1 Photo Walk After Care

All Photo Walk participants will receive a PDF of the Photo Walk Notes from each session they attend.

All Photo Walk participants will be offered the opportunity to share their photographs from the Photo Walk on Instagram and/or Facebook and receive comments and/or critiques from The Flat Capped Photographer.

3.2 Photo Sharing

- The Flat Capped Photographer and Yorkshire Photo Walks use Instagram and Facebook as external sources for sharing photos. Please make sure you are familiar with the privacy policies of these organisations before agreeing to share your photographs.
- The Flat Capped Photographer and Yorkshire Photo Walks will not be held responsible for any misuse of uploaded photographs using the above platforms.
- Photographs that have not been taken on a Photo Walk will be rejected or deleted.
- Any photographs containing a recognisable person or persons that have not given their written permission to be photographed will be rejected or deleted.
- Critiques made by The Flat Capped Photographer will only be made on photographs that have been added by photographers that have signed up to the Post Photo Walk Critique option on the booking form and added to the gallery within a week of a Photo Walk taking place.
- Critiques may also be provided anonymously via email direct to a client.
- Any inconsiderate or abusive comments made on photographs by others will be deleted immediately.

3.3 Privacy Policy

For information on how we keep, store and access the data you share with us please read our Privacy Policy.

theflatcappedphotographer.co.uk

info@theflatcappedphotographer.co.uk